

User Manual for Student

Manki Munda Scholarship Scheme



Jharkhand State Higher Education Council

MANKI MUNKA SCHOLARSHIP SCHEME

The screenshot shows the homepage of the CM Fellowship for Academic Excellence portal. The browser address bar displays 'scholarshipsdhte.jharkhand.gov.in'. The header includes the logo of the Government of Jharkhand, the text 'CM Fellowship for Academic Excellence, Department of Higher and Technical Education, Government of Jharkhand', and portraits of Shri Sudivya Kumar (Hon'ble Minister) and Shri Hemant Soren (Hon'ble Chief Minister). A green navigation bar contains links for Home, Jharkhand Fellowship Schemes, FAQ, Contact Us, Signup, Login, and a Login With Digital Seva Connect button. The main content area features a central 'CM Fellowship SCHEME' logo and four numbered options: 01 Fellowship to Promote Research Work, 02 Incentive for Paper Presentation for Research Work, 03 Scholarship for Students Studying in Foreign Universities, and 04 Teaching Assistantship.

Candidate Registration Process

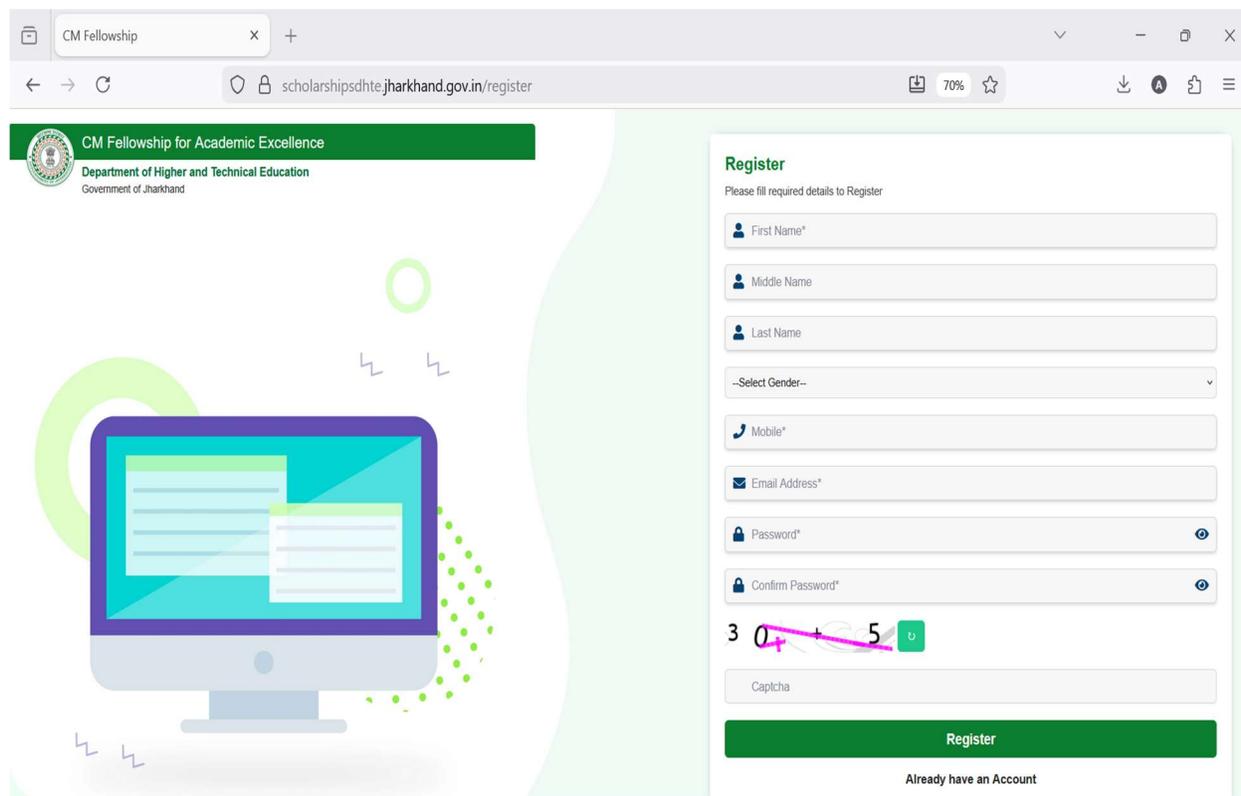
1. Access the Portal

This screenshot is identical to the one above, showing the homepage of the CM Fellowship for Academic Excellence portal. It displays the browser address bar, the header with the government logo and officials' names, the green navigation bar with various menu options, and the main content area with the scheme logo and four numbered options.

- Open the CM Fellowship Scheme for Academic Excellence portal on your browser < <https://scholarshipsdhte.jharkhand.gov.in/> >.
- The homepage displays menu options such as **Home, Jharkhand Fellowship Schemes, FAQ, Contact Us, Signup, and Login.**
- Click on **Signup** to begin the registration process.

2. Fill Registration Details

- On the registration page, the candidate must enter the following details:



The screenshot displays the registration interface for the CM Fellowship for Academic Excellence. The page header identifies the organization as the Department of Higher and Technical Education, Government of Jharkhand. The registration form is titled 'Register' and prompts the user to fill in required details. The fields include: First Name*, Middle Name, Last Name, a gender selection dropdown (currently set to '-Select Gender-'), Mobile*, Email Address*, Password*, and Confirm Password*. A captcha challenge is shown below the password fields, featuring the numbers 3, 0, 5 and a plus sign. A green 'Register' button is positioned at the bottom of the form, with a link for 'Already have an Account' located directly beneath it.

- First Name** – Enter the candidate's first name.
 - Middle Name** – Enter the middle name (optional).
 - Last Name** – Enter the last name(optional).
 - Gender** - Only female applicants are eligible for this scheme.
 - Mobile Number**
 - Email Address**
 - Password**
 - Confirm Password**
 - Re-enter the password to confirm.
- After clicking **Register**, the portal will successfully create the candidate account.
-

3. OTP Verification

Registration successful! Verify your email and phone number.

Verification Details

Please fill required details for Verification

Verify Email Address

Resend OTP

We have sent a 6-digit OTP to your registered email: su*****@kyu.com

Verify Mobile Number

Resend OTP

We have sent a 6-digit OTP to your registered mobile: 66*****52

Verify

- After clicking **Register**, a One-Time Password (OTP) will be sent to the registered **mobile number** and **email address**.
- Enter the received OTP in the verification field.
- After filling OTP for both **mobile number** and **email address**, click **Verify**.
- After successful OTP verification, you'll be redirected to your login Dashboard.
- You can also verify your registered mobile number and email address later using an OTP after logging in with your registered **email address** and **password**.

4. Candidate Login

- After successful registration:

Login

Please fill required details for the login

Enter Mobile No or Email ID

Password

[Forget your password?](#)

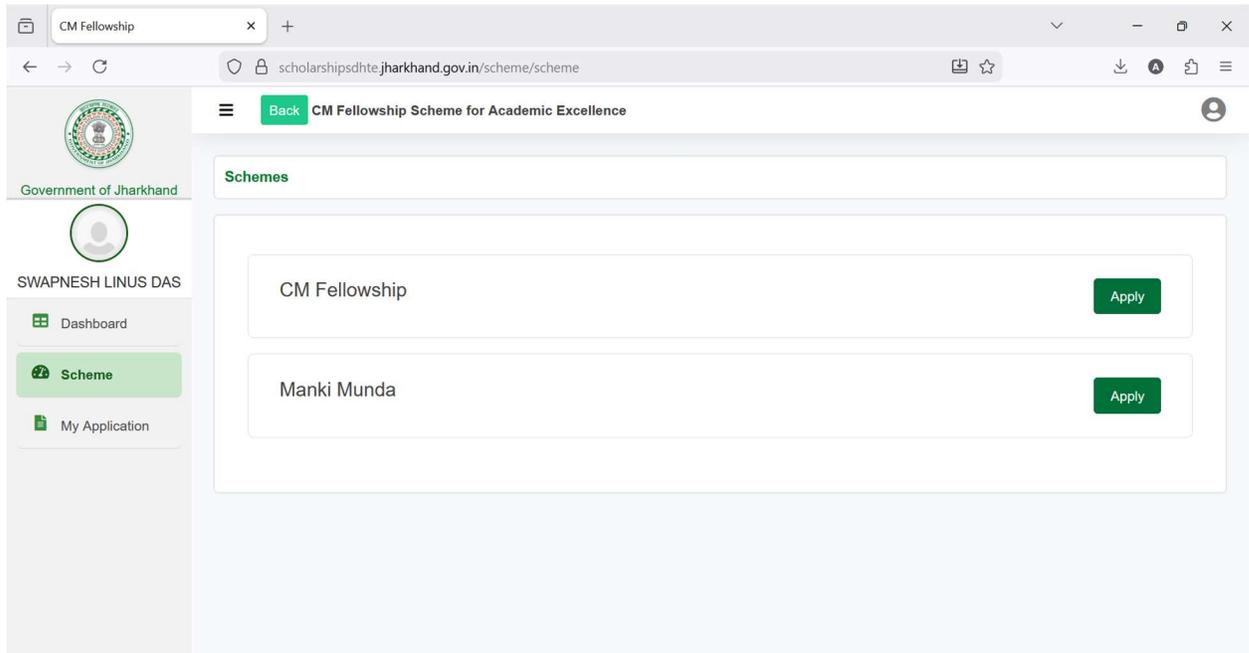
Captcha

Login

Register

- Go to the **Login** page.
- Enter the **registered Mobile Number or Email ID**.
- Enter the **Password and Captcha**.
- Click **Login**.

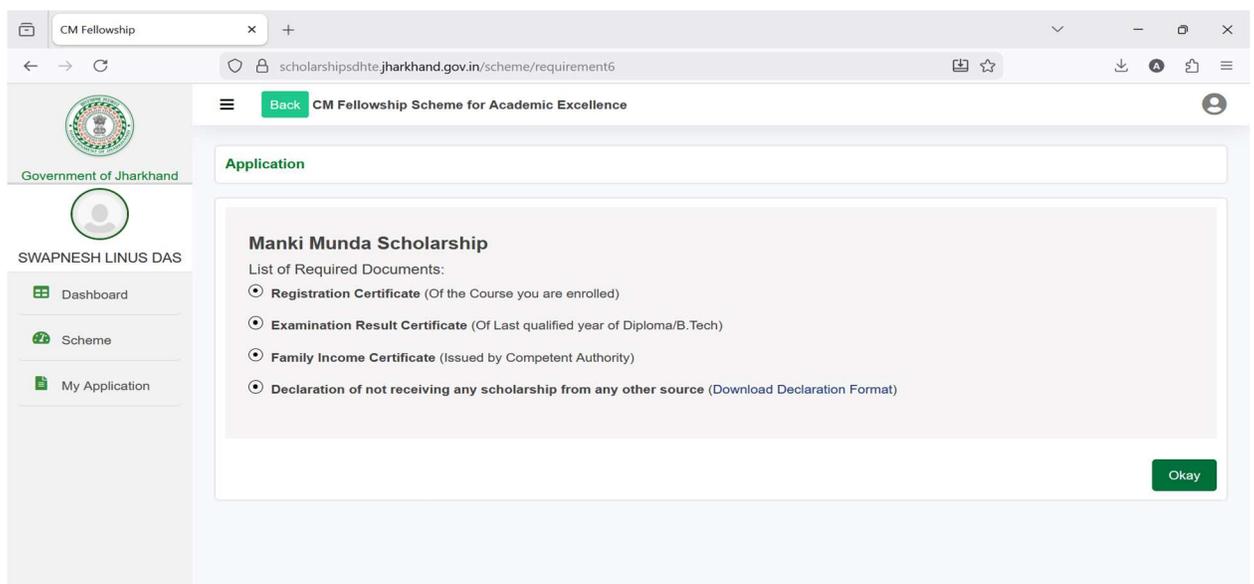
Candidate Application Process



After successful login, the candidate can proceed to **apply for Manki Munda Scholarship Scheme**.

5. Documents Requirements

- Click on the apply to button to apply for the Manki Munda Scholarship.



- Please carefully review the list of required documents before proceeding. Click **Okay** to start your application.

6. Personal Information

The screenshot shows a web browser window with the URL scholarshipsdte.jharkhand.gov.in/component/personalInformation/V1TyPGd2SWtFQyEKuKbf7F0ucOAsR. The page title is "CM Fellowship Scheme for Academic Excellence". The main heading is "Maula Munda Scholarship". Below the heading, there is a progress bar with five steps: 1. Personal Information (active), 2. Academic Information, 3. Family Income Information, 4. Documents to be Uploaded, and 5. E-sign. The form is titled "Complete your profile and provide necessary details to proceed with your application". It contains several input fields: First Name (SWAPNESH), Middle Name (LINUS), Last Name (DAS), Email ID (iamrahulvema@gmail.com), Date of Birth (20/04/2000), Mobile Number (7352413365), ABC ID (Ryder), Gender (Female), Social Category (SC), Caste Certificate (Browse), Caste Reference/Certificate No. (Reference/Certificate No.), Caste Certificate Token (Token of the certificate), State (Jharkhand), District (Hazaribagh), City (Signe), Block (Herman), Zip/Postal Code (834008), Present Address (addressandaddressand), and Permanent Address (Maxime odd detectus). There are "Previous", "Save As Draft", and "Next" buttons at the bottom.

In this section, the candidate must fill the following personal details:

- First Name
- Middle Name
- Last Name
- Email ID
- Date of Birth
- Mobile Number
- ABC ID
- Gender
- Social Category

If Social Category is selected to OBC, SC, ST, EWS. Enter the details -

- Caste Certificate
 - Caste Reference/Certificate No.
 - Caste Certificate Token
- The candidate must also provide address details:
- State
 - District
 - City
 - Block
 - Zip/Postal Code
 - Present Address
 - Permanent Address

After completing all required information, click **Next** to proceed to the next step.

7. Academic Information

The screenshot shows a web browser window with the URL scholarshipsdte.jharkhand.gov.in/component/academicinformation/y9Kxv2HTtaHLCtDhrBSCziHXDwt_D. The page title is "Manki Munda Scholarship" and the breadcrumb is "Back CM Fellowship Scheme for Academic Excellence". The user is identified as "SWAPNESH LINUS DAS". The form is titled "Manki Munda Scholarship" and instructs the user to "Complete your profile and provide necessary details to proceed with your application". A progress bar at the top shows five steps: 1. Personal Information (completed), 2. Academic Information (current step), 3. Family Income Information, 4. Documents to be Uploaded, and 5. E-sign. The form fields include: University* (dropdown), College* (dropdown), Department* (dropdown), Course/Program* (dropdown), Type of Entry* (dropdown), Admission Academic Year* (dropdown), Current Year of Study* (dropdown), Registration No. of the Student* (text input), Bonafide Certificate of the Student* (file upload), and Combined Semester Marksheet (file upload). There are also radio buttons for "Have you passed Class 10th from school in Jharkhand?" and a declaration checkbox. Navigation buttons "Previous", "Save As Draft", and "Next" are at the bottom.

In this section, the candidate must fill the following academic details:

- **University** - For Manki Munda Scholarship Scheme, the University name shall be selected to Jharkhand University of Technology (JUT) which may be revised as per revision in the Scheme.
- **College** - Select your college
- **Department** - Select your department
- **Course/Program** - Select the Course you are studying in
- **Type of Entry** - Select your type of Entry for the course (Lateral/Regular)
- **Admission Academic Year** - Select your Admission Academic Year
- **Current Year of Study** - Select your current year of study for the Course
- **Registration Number of the Student** - Enter your Registration Number of the Course as allocated by the University
- **Bonafide of the Student** - Upload the Bonafide Certificate in the format prescribed by the University
- **Combined Semester Marksheet** - Enter your Combined Semester Marksheet (till last semester)
- **Educational Details - 10th/12th/Diploma/DVOC** - Enter your educational details
- **Declaration for these details** - Check the declaration for your information regarding this section.

After completing all required information, click **Next** to proceed to the next step.

8. Family Income Information

The screenshot shows a web browser window with the URL scholarshipsdte.jharkhand.gov.in/component/familyInformation/y9kXv2HTtaHLctDhrBSCziHXDwT_DSJA. The page title is "Manki Munda Scholarship". The user is logged in as SWAPNESH LINUS DAS. The application progress bar shows five steps: 1. Personal Information (completed), 2. Academic Information (completed), 3. Family Income Information (current step), 4. Documents to be Uploaded, and 5. E-sign. The form contains the following questions and options:

- Do you have valid family Income Certificate with annual income of less than ₹ 8,00,000 issued by a Competent Authority?*
- Yes No
- Are you a prior recipient of any other Scholarships/Fellowships/Financial Grant from Central/State Government or any other source ?*
- Yes No
- I undertake to submit my latest family income certificate on or before the expiry date of my current family income certificate. In case I fail to upload my valid family income certificates or my annual income exceeds ₹ 8,00,000 in any of my subsequent family income certificates then, my candidature for this scholarship scheme shall stand cancelled.

Buttons at the bottom: Previous, Save As Draft, Next.

In this section, the candidate must fill the following family income details:

- **Consent for an annual income of less than ₹ 8,00,000** - Check the consent (Yes/No) for annual income of less than ₹ 8,00,000

If Annual income of less than ₹ 8,00,000 is **selected to Yes**, enter details -

- Annual Family Income
- Family Income Reference / Certificate Number
- Certificate Token Number
- Issuance Date of Certificate
- Validity Date of Certificate
- Upload Family Income Certificate

If Annual income of less than ₹ 8,00,000 is **selected to No** -

- **Consent for covered under National / State Food Safety Scheme** - Check the consent (Yes/No) for covered under National / State Food Safety Scheme.

If **selected to No**, you're **not eligible** for this scholarship.

If **selected to Yes**, enter details -

- Ration Card No.
- Ration Card Holder Name
- Total Persons in Family
- Upload Ration Card
- Details of Family Persons (Name, Gender, Age, Relation)

- **Consent for not receiving any prior scholarship from Central/State Government or any other source** (Yes/No). If selected to Yes, you're **not eligible** for this scholarship.

- **Declaration for these details** - Check the declaration for your information regarding this section

After completing all required information, click **Next** to proceed to the next step.

9. Document Information

The screenshot shows the 'Manki Munda Scholarship' application form at step 4, 'Documents to be Uploaded'. The progress bar indicates that 'Personal Information', 'Academic Information', and 'Family Income Information' are completed, while 'Documents to be Uploaded' and 'E-sign' are pending. The form includes a declaration section for Aadhar details, a field for Aadhar Number with a 'Verify' button, and sections for uploading a 'Passport Size Photograph' and a 'Signature'. A 'Declaration' checkbox is also present. At the bottom, there are 'Previous', 'Save As Draft', and 'Next' buttons.

- **Aadhar Number** - Enter the Aadhar Number and verify using OTP.
- **Passport Size Photograph** - Upload your Passport Size Photo in pdf format.
- **Signature** - Upload your Signature in pdf format.
- **Declaration for these details** - Check the declaration for your information regarding this section

After completing all required information, click **Next** to proceed to the next step.

10. E-sign & Application Submission

The screenshot shows the 'Manki Munda Scholarship' application form at step 6, 'E-sign'. The progress bar indicates that all previous steps ('Personal Information', 'Academic Information', 'Family Information', 'Financial Details', and 'Documents to be Uploaded') are completed. The 'E-sign' step is currently active. Below the progress bar, there is a 'Download Application pdf' link and two buttons: 'Previous' and 'E-sign'.

- You can download a copy of your application, if you want.
- Click on the E-sign button to e-sign using Aadhar based OTP.
- After successful completion of E-sign, your application is submitted and forwarded for further review processes.